

APPROVED
VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
TELEPHONIC CONFERENCE
MEETING MINUTES

The Virginia Board of Long-Term Care Administrators convened a telephone conference for consideration of a possible Summary Suspension on Monday, December 5, 2011, at 11:00 a.m.

MEMBERS PRESENT VIA TELEPHONE:

Randy Scott, NHA, ALFA, Chair
Ted LaNeave, NHA
Tom Orsini, NHA

Martha Hunt, ALFA
Kathy Fletcher, MSN
Amanda Gannon, NHA

MEMBERS ABSENT:

Gracie Bowers, Citizen Member

DHP STAFF PRESENT:

Lisa R. Hahn, Executive Director
Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
David Kazzie, Adjudication Specialist
Pam Twombly, Deputy Executive Director of Enforcement

MEMBERS FROM THE ATTORNEY GENERAL'S OFFICE PRESENT:

James Schliessmann, Assistant Attorney General, OAG
Amy Marschean, Senior Assistant Attorney General, Board Counsel

MATTER SCHEDULED

Respondent: Berta G. Cummins, ALFA
License No: 1706-000127
Case Number: 138725

INTRODUCTION

Ms. Hahn opened the meeting by thanking everyone for their time and summarized the topic for consideration in today's telephone conference.

CALLED TO ORDER

Mr. Scott called the meeting to order at 11:05 a.m.

ROLL CALL

A roll call was taken with six (6) members of the Board participating, a quorum was established. Mr. Scott noted that due to the urgency of this matter and the inability for all Board members to assemble in person, we must hold this conference telephonically pursuant to 54.1-2400(13) of the Code of Virginia.

MEETING

Mr. James Schliessmann presented evidence that the continued practice of assisted living home administration by Berta Cummins, may present a substantial danger to the health, safety, and well being of the public. Mr. Schliessmann asked the Board to consider summarily suspending the license of Ms. Cummins.

CLOSED SESSION

Upon a motion by Mr. Ted LeNeave, and duly seconded by Ms. Fletcher, Mr. Orsini entered the Board into a closed meeting at 11:22 a.m. pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Berta G. Cummins, ALFA. Additionally, he moved that Ms. Hahn, Ms. Helmick, Ms. Truesdale and Ms. Marschean attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:32 a.m.

DECISION:

Upon a motion by Mr. LeNeave, and duly seconded by Ms. Martha Hunt, the Board moved to summarily suspend Berta Cummins’ Assisted Living Facility Administrator license.

A roll call was taken and the motion passed unanimously with no negative votes.

The Board has set a tentative date for the Formal Hearing for January 31, 2012.

ADJOURNMENT

With no further business the meeting adjourned at 11:34 a.m.

Randy Scott, NHA, ALFA, Chair

Lisa R. Hahn, Executive Director

Date

Date